

**Prosser Fire District 3
1200 Grant Ave
Prosser, WA 99350**

**BOARD MEETING AGENDA
5:30 P.M.
MONDAY FEBRUARY 6, 2012**

1. Call to Order
2. Citizen Participation
3. Board Reports and Comments
4. Approval of Minutes of January 23, 2012 Meeting
5. Approval of General Account Vouchers #2012-071 thru #2012-095 in the amount of \$12,426.79
6. Old Business
 - a) Legislative Report – Discussion
 - b) District Goals and Priorities for 2012 - Discussion
7. New Business
 - a)
 - b)
8. Adjournment

**PROSSER FIRE DISTRICT 3
1200 GRANT AVE.
MEETING ROOM
BOARD MEETING MINUTES
MONDAY, JANUARY 23, 2012**

CALL TO ORDER

Chairman Rainer called the Prosser Fire District 3 Meeting to Order at 5:34 p.m.

Board Members Morgan Everett, Bob Elder, Randy Fox, Tim Stewart, Max Benitz and Fire Chief Merritt were present.

CITIZEN PARTICIPATION

Richard Clizbe addressed the Board and voiced his opposition to the vacation buy-back for Chief Merritt approved by the Board at the December 5, 2011 meeting stating that he felt the Board had violated the contract.

BOARD REPORTS AND COMMENTS

There were no Board Reports or Comments presented by the Board.

APPROVAL OF CONSENT AGENDA

- a) Minutes from January 9, 2012 Meeting
- b) December 2011 Staff Reports
- c) December Monthly Financial Report

A motion was made by Board Member Fox and seconded by Board Member Everett to approve the Consent Agenda. Motion carried unanimously.

APPROVAL OF GENERAL ACCOUNT VOUCHERS #2012-034 THRU #2012-070 IN THE AMOUNT OF \$36,629.14

The Board discussed the vouchers. A motion was made by Board Member Benitz and seconded by Board Member Fox to approve Vouchers #2012-034 thru #2012-070 in the amount of \$36,629.14. Motion carried unanimously.

OLD BUSINESS

Standards of Coverage

Robert Merritt was scheduled to present an overview of Standards of Coverage. He was unable to attend due to weather related issues and the Board decided to place this on the agenda for the February 6, 2012 Meeting.

Gary Heslop addressed the Board concerning an invoice received from the City of Prosser re: under charging for dispatch Services. The Board discussed the issue and it was decided to have Gary Heslop and Chief Merritt work on this issue together to resolve it.

NEW BUSINESS

District Goals & Priorities for 2012

The Board discussed the need for setting Goals and Priorities for 2012. It was decided that each Board and Staff member come up with their own list and have it available for the next meeting on February 6, 2012.

ADJOURNMENT

There being no further business before the Prosser Fire District 3 Board at this time, the Board Meeting of Prosser Fire District 3 was adjourned at 6:01 p.m.

JASON RAINER, CHAIRMAN

DOUGLAS N. MERRITT, SECRETARY

**PROSSER FIRE DISTRICT 3
THIS WEEKS VOUCHERS**

As of February 6, 2012

| <u>VOUCHER</u> | <u>VENDOR NAME</u> | <u>VENDOR #</u> | <u>Account</u> | <u>BARS CODE</u> | <u>AMOUNT</u> |
|-----------------------|------------------------------------|-----------------|----------------|------------------|-------------------------|
| 2012-071 | AFLAC | 100181 | 6807-101 | 10.2104 | 37.50 |
| 2012-072 | B C DEPT OF PUBLIC WORKS | 147827 | 6807-101 | 20.4802 | 2,800.82 |
| 2012-073 | BENTON PUD | 147858 | 6807-101 | 50.4701 | 798.38 |
| 2012-074 | CASCADE NATURAL GAS | 213169 | 6807-101 | 50.4701 | 734.66 |
| 2012-075 | CITY OF PROSSER | 224132 | 6807-101 | 50.4701 | 9.65 |
| 2012-076 | CENTURY LINK | 216449 | 6807-101 | 20.4202 | 81.92 |
| 2012-077 | CHARTER COMMUNICATIONS | 218790 | 6807-101 | 20.4202 | 28.79 |
| 2012-078 | COOKS TRUE VALUE | 240006 | 6807-101 | 20.3101 | 210.00 |
| 2012-079 | DESERT VALLEY POWER SPORTS | 276202 | 6807-101 | 20.3101 | 25.97 |
| 2012-080 | EPCO | 312345 | 6807-101 | 10.2105 | 175.45 |
| 2012-081 | FIRE INNOVATIONS LLC | NEW | 6807-101 | 20.3141 | 255.00 |
| 2012-082 | LEGACY TELECOMMUNICATIONS INC | NEW | 6807-101 | 50.4802 | 297.83 |
| 2012-083 | DOUG MERRITT | 646325 | 6807-101 | 10.1932 | 1,965.38 |
| 2012-084 | MGS TECH CORPORATION | 640178 | 6807-101 | 20.3101 | 456.43 |
| 2012-085 | FIRE TREX INC | NEW | 6807-101 | 40.4905 | 700.00 |
| 2012-086 | MOON SECURITY | 664637 | 6807-101 | 10.4103 | 35.00 |
| 2012-087 | MURPHEY BROTHERS LLC | 677322 | 6807-101 | 50.4802 | 53.85 |
| 2012-088 | PACIFIC FIRE INSPECTION SERVICES | NEW | 6807-101 | 50.4802 | 1,241.67 |
| 2012-089 | PERFECT PRINTING | 725178 | 6807-101 | 10.3101 | 25.29 |
| 2012-090 | PROSSER RECORD BULLENTIN | 747677 | 6807-101 | 10.3101 | 23.39 |
| 2012-091 | QUILL | 750490 | 6807-101 | 10.3101 | 324.89 |
| 2012-091 | | 750490 | 6807-101 | 20.3101 | 25.98 |
| 2012-092 | REGION 8 FIRE COUNCIL | 763044 | 6807-101 | 40.4905 | 25.00 |
| 2012-093 | SEAWESTERN FIRE FIGHTING EQUIPMENT | 826850 | 6807-101 | 20.3141 | 1,238.94 |
| 2012-094 | WA STATE FIRE CHIEFS | 949695 | 6807-101 | 40.4905 | 550.00 |
| 2012-095 | WESLEY GROUP | 961290 | 6807-101 | 10.4103 | 305.00 |
| TOTAL 6807-101 | | | | | <u>12,426.79</u> |

We, the undersigned Board Members of Prosser Fire District 3, do hereby certify, under penalty of perjury, that the above vouchers 2012-071 through 2012-095 are just, due, and unpaid obligations against Prosser Fire District 3 and that we are authorized to authenticate and certify to said claims.

Chairman

Board Member

Board Member

Board Member

Board Member

Board Member

Attest: Secretary

**Prosser Fire District 3
1200 Grant Ave
Prosser, WA 99350**

**REGIONAL FIRE AUTHORITY
PLANNING COMMITTEE MEETING AGENDA
6:15 P.M.
MONDAY FEBRUARY 6, 2012**

1. Call to Order
2. Committee Member Reports
3. Approval of January 23, 2012 Meeting Minutes
4. Old Business
 - a) Existing RFA Plan Overview – Robert Merritt
 - b) Future Steps and Timeline - Discussion
 - c) Standards of Coverage - Discussion
5. New Business
 - a)
6. Adjournment

**PROSSER FIRE DISTRICT 3
1200 GRANT
MEETING ROOM
REGIONAL FIRE AUTHORITY
PLANNING COMMITTEE MEETING MINUTES
6:15 P.M.
MONDAY JANUARY 23, 2012**

CALL TO ORDER

Chairman Everett called the Prosser Fire District 3 Regional Fire Authority Meeting to order at 6:22 p.m.

Committee Members Jason Rainer, Randy Fox, Bob Elder, Max Benitz, Tim Stewart and Fire Chief Merritt were present.

COMMITTEE MEMBER REPORTS

No Committee reports were received.

APPROVAL OF OCTOBER 3, 2011 MEETING MINUTES

A motion was made by Board Member Fox, seconded by Board Member Rainer to approve the October 3, 2011 meeting minutes. Motion carried unanimously.

OLD BUSINESS

Existing RFA Plan Overview – Robert Merritt

Robert Merritt was scheduled to present an overview of the RFA to the Committee. He was unable to attend due to weather related issues. The Committee decided to schedule another RFA meeting for Monday February 6, 2012 and invite Mr. Merritt to make his presentation then.

Future Steps and Timeline

The Committee decided that this issue should be rescheduled for the meeting on February 6, 2012.

NEW BUSINESS

There were no items of New Business for the Committee to address.

ADJOURNMENT

There being no further business before the Prosser Fire District 3 RFA Committee at this time, the Committee Meeting of the Prosser Fire District 3 was adjourned at 6:27 p.m.

MORGAN EVERETT, CHAIRMAN

DOUGLAS N. MERRITT, SECRETARY

THE NEXT REGULAR SCHEDULED BOARD MEETING FOR

PROSSER FIRE DISTRICT 3 WILL BE

TUESDAY, FEBRUARY 21, 2012 AT 5:30 P.M.