

**Benton County Fire District #3
1200 Grant Ave
Prosser, WA 99350**

**BOARD MEETING AGENDA
6:00 P.M.
MONDAY FEBRUARY 6, 2012**

1. Call to Order
2. Citizen Participation
3. Board Reports and Comments
4. Approval of January 23,2012 Meeting Minutes
5. Approval of General Account Vouchers #2012-07 thru #2012-08 in the amount of \$ 32,959.17
6. Old Business
 - a) New Water Tender – Update
 - b) District Goals and Priorities for 2012 - Discussion
7. New Business
 - a)
8. Adjournment

**BENTON COUNTY FIRE DISTRICT #3
1200 GRANT AVE.
MEETING ROOM
BOARD MEETING MINUTES
MONDAY, JANUARY 23, 2012**

CALL TO ORDER

Chairman Benitz called the Benton County Fire District #3 meeting to order at 6:06 p.m.

Present were Commissioners Randy Fox, Tim Stewart and Fire Chief Merritt.

CITIZEN PARTICIPATION

No citizen participation was received.

BOARD REPORTS AND COMMENTS

Chairman Benitz discussed his desire to step down as Board Chairman stating he felt he needed more time on the Board to gain institutional knowledge before becoming Chairman. The Board discussed the issue. Commissioner Stewart made a motion to appoint Commissioner Fox as Chairman seconded by Chairman Benitz. Motion carries unanimously.

Chairman Fox assumed running the meeting.

APPROVAL OF JANUARY 9, 2012 MINUTES

The Board reviewed the minutes. A motion was made by Commissioner Benitz and seconded by Commissioner Stewart to approve the minutes of the January 9, 2012 meeting. Motion carried unanimously.

OLD BUSINESS

BCFD #3 Board 2012 Goals & Priorities

The Board discussed the need for setting Goals and Priorities for 2012. It was decided that each Board and Staff member compiles their own list and have it for the next meeting on February 6, 2012.

NEW BUSINESS

December 2011 Monthly Financial Report

The Board reviewed the December 2011 Monthly Financial report. A motion was made by Commissioner Benitz and seconded by Commissioner Stewart to approve the December 2011 Financial report. Motion carried unanimously.

Satisfaction of Real Estate Transfer

Chief Merritt presented the Board with a Satisfaction of Real Estate Transfer document in regard to PFD3's final purchase of the property at 1232 Grant Ave. A motion was made by Commissioner Benitz and seconded by Commissioner Stewart to approve the document. Motion carried unanimously.

ADJOURNMENT

There being no further business before the Benton County Fire District #3 Board at this time, the Board Meeting of the Benton County Fire District #3 was adjourned at 6:22 p.m.

DOUGLAS N. MERRITT, SECRETARY

MAX BENITZ, CHAIRMAN

VOUCHER NO. 2012-07

EXPENSE VOUCHER

BENTON COUNTY, WA

FIRE PROTECTION DISTRICT NO. 3
1200 GRANT AVE.
PROSSER, WASHINGTON 99350
Telephone: (509) 786-3873
Fax: (509) 786-1510

VENDOR NAME:

Prosser Fire District 3
1200 Grant Ave.
Prosser, WA 99350

FUND NO. 68031010

VENDOR NO. 747620

WARRANT NO.

FEBRUARY 6, 2012 – 1st QUARTER 2012

QTY.	INVOICE NO./DESCRIPTION	UNIT PRICE	TOTAL
1	Inv. 2012-01 Monthly Billing, for Contract Services for January 2012	32,735.00	32,735.00
			0.00
			0.00
			0.00
			0.00
			0.00
SUBTOTAL			32,735.00
SALES TAX RATE %			0.00%
SALES TAX			0.00
SHIPPING & HANDLING			0.00
TOTAL DUE			32,735.00

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY, THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AGAINST AMOUNT BENTON COUNTY FIRE PROTECTION DISTRICT NO. 3, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

EXPENDITURE CODE

4102 _____ 32,735.00

Signed _____

Title DOUGLAS N. MERRITT, SECRETARY

CHAIRMAN _____

COMMISSIONER _____

COMMISSIONER _____

Subscribed this 6th day of FEBRUARY, 2012 at Prosser, WA

C:\Documents and Settings\Doug\My Documents\Voucher 2012-07.doc

THE NEXT REGULAR SCHEDULED BOARD MEETING FOR

BENTON COUNTY FIRE DISTRICT #3 WILL BE

TUESDAY, FEBRUARY 21, 2012 AT 6:00 P.M.